

PUBLIC HEALTH REVIEWS

Call for a Co-Editor-in Chief

Public Health Reviews is recruiting a Co-Editor-in-Chief, affiliated with the Swiss School of Public Health, with a **starting date of January 1st, 2021.**

Public Health Reviews (PHR) is a multi-disciplinary, global open access journal that publishes peer-reviewed Reviews and Policy Briefs. PHR is a journal of the Swiss School of Public Health since November 2020 and will be published by Frontiers from January 2021 onward. The Cite Score of the journal is 5.000 (2019). PHR will receive its first Impact Factor by 2022.

Roles and Responsibilities

The Co-Editor-in Chief (CE) will work in a team of up to three Co-Editors-in-Chief to develop the journal as a sustainably self-financing and top ranking public health journal. The CE are responsible for the contents of the journal, all editorial strategies and the composition of the editorial teams. The main operational task of CE is prescreening new submissions. The position is voluntary; some remuneration may be provided when the journal has received the Impact Factor and the revenues allow for payments of CE.

The CE must be willing to commit approximately 10% of their time (about 4 hours per week) to PHR. Attending two online conferences per year and the annual editorial board physical meeting in autumn is mandatory. PHR will reimburse travel and residence costs related to the meeting. The CE disclose any roles at other journals and express their commitment to foster the relevance and impact of PHR and public health.

The CE work closely with the Managing Editor, who is employed by the Swiss School of Public Health, and currently based at the Swiss Tropical Public Health Institute in Basel, Switzerland. The CE receive support in their strategic work from up to 10 Senior Editors who also attend the two annual video conferences and annual meeting. The CE appoint Senior Editors and Associate Editors; both teams will organize the double blind peer review for manuscripts.

Specific responsibilities of the Co-Editor-in-Chief include:

- Developing and implementing strategies for PHR to become a top ranking public health journal
- Following up on relevant trends in the publishing industry
- Constantly work to increase quality and impact of PHR
- Oversee the financial situation of PHR based on quarterly reports of the publisher
- Promoting the journal and raising its profile among relevant institutions and constituencies

- Chairing the Editorial Board
- Recruiting Associate Editors and Senior Editors and ensuring that, collectively, they possess the skills and expertise to manage the content of PHR
- Developing and implementing editorial and peer review policies for PHR in cooperation with the Senior Editors
- Ensuring the overall quality of the peer-review process
- Addressing issues arising from correspondence from authors or brought forward by the Editorial Manager or Publisher's staff
- Representing PHR at relevant events.
- Recruiting and supervising (also leading) up to 5 Calls for papers and special issues per year
- Reporting, every three years, to the SSPH+ on publications, editorial policies and other issues related to the Journal

Characteristics of eligible candidates

- Affiliation with Swiss School of Public Health
- Strong academic and publication background in Public Health (h-index is considered)
- Recognized leader in a special field of Public Health
- Solid understanding and appreciation of diverse research methodologies
- Strong analytical, time management, and organizational skills
- Strong collaborative attitude with other editors of PHR
- Ability to network with peers worldwide in a variety of settings and disciplines
- Excellent written and verbal communication skills in English

Terms and appointment

The Co-Editors-in-Chief are appointed by the SSPH+ Executive Board for a six-year term, with the possibility of renewal (once). The performance of CE (and of all PHR editors) is evaluated annually at editorial board meetings.

CE will communicate plans to step down or continue for a second term at least 2 years before the end of the first six-year term

For enquiry please contact the PHR Managing Editor Dr. Anke Berger (anke.berger@swisstph.ch).

To apply, please send us your complete academic CV and letter of interest including any declared conflicts of interest, **by December 22, 2020** (email to anke.berger@swisstph.ch)